



# Associate Director of Family Medicine

## About Seed Global Health

Seed Global Health (Seed) envisions a world in which every country is strengthened by a robust health workforce that can meet the health needs of its population. We partner to train nurses, midwives, and physicians, building health teams that can provide high-quality care and save lives. We do this by strengthening clinical care delivery, improving health workforce education, and supporting policies that enable health professionals to succeed. Seed is dedicated to creating lasting change in the health systems of our partner countries: Malawi, Sierra Leone, Uganda, and Zambia. To ensure that these changes are durable, we form deep local partnerships that inform our work at both the individual and systems levels. Together, we create multi-generational impact by investing in people to not only treat today's problems but solve for tomorrow's.

## Position Summary

The Associate Director of Family Medicine Programs contributes his/her energy, passion, and skills primarily to supporting Seed's family medicine operations in the US and abroad, in a fast-paced office during a time of rapid growth. The position is a part-time position (20% time) based either in the Boston office or remotely with domestic and international travel expected (approximately 2-4 trips per year). The Associate Director of Family Medicine leads and supports various activities that build and strengthen Seed's model within their area of clinical and educational expertise. This may include providing input to strategic planning discussions, contributing to operational functions, and communicating regarding the nature of our organization and the outcomes of our work through academic conferences and publications. This part-time position reports to the Senior Director of Clinical Education and works closely with all domestic and international team members.

# Duties and Responsibilities

- Develop and support the implementation of a recruitment strategy related to family medicine through networking, presenting at conferences, contributing to publications and external thought leadership, and development of US academic partnerships to support long term partnership goals and objective
- Interview family medicine physician applicants, provide advice on candidates and the matching process of qualified applicants to partner institutions
- Provide expertise to support development of partnership work plans and family medicine educator scopes of work
- Participate in the planning and implementation of orientation of Seed Educators
- Provide educational and clinical support to Seed Family Medicine Physician Educators during implementation of partnership work plans remotely and in person (as appropriate)
- Collaborate and participate as a member of the larger US and international team
- Participate in regular staff and country meetings as appropriate

# Qualifications

- Active physician license and board certification/eligibility in family medicine
- Experience as an educator in the classroom, skills/simulation lab, clinical arena
- Experience with curriculum development, skills/simulation lab, practice improvement projects
- Experience living/working in limited resourced environments
- Passion and commitment to Seed's mission
- Strong sense of accountability, personal initiative, and responsibility
- Excellent interpersonal skills, including flexibility and a sense of humor
- Excellent writing and communication skills (including academic writing and presentation skills)
- Demonstrated cross-cultural sensitivity and ability to build respectful relationships with colleagues from different cultural, linguistic, and educational backgrounds
- Ability to work collaboratively and proactively in a fast-paced work environment
- Familiarity with Google suite, Dropbox, and Microsoft office applications

# Working Conditions

- Based remotely or in the Boston office
- May be expected to travel up to 1-2 domestic trips and 1-2 international trips per year

# Compensation

Competitive base salary commensurate with experience.

Seed does not discriminate on the basis of race, color, gender, handicap, age, religion, sexual orientation, or national or ethnic origin.