

Seed Global Health (Seed) envisions a world in which every country is strengthened by a robust health workforce to best meet the health needs of its population. Seed's mission is to educate a rising generation of health professionals to strengthen access to quality care with a goal of saving lives and improving health. Seed is unique in its approach by focusing on the education and training of doctors, nurses and midwives. By training health care professionals and health educators, Seed seeks to empower current and future generations of health providers so that good health is not the privilege of a few, but the right of all.

Seed focuses on strengthening the education, practice, and policy of the local professional health workforce in Africa. Seed's core strategy and primary entry point centers on placing skilled and qualified educators at partner institutions for a minimum of one academic year. Seed also supports educators and partner institutions through a diverse and complementary package of services aimed at advancing health professional education in the classroom and clinical setting. By investing in long-term partnerships for improved health professional education, we help to create a stronger, more sustainable health workforce that is both locally led and better able to meet local health needs.

For more information, please visit www.seedglobalhealth.org

Scope of Work

Seed Global Health (Seed) seeks to engage a consultant to select and implement a new ERP system for Seed Global Health.

The consultant would be expected to:

- Assist in examining the current ERP system to pinpoint strengths and weakness via consultation, analysis, and observations
- Interview key users of the current system and document current bottlenecks and desired functions of the new system
- Research the ERP markets and identify potential vendors based on the company's needs
- Lead ERP demo review and facilitate vendor evaluation process
- Implement ERP solutions and ensure seamless system integrations
- Provide ERP end-user training and technical support
- Assist in preparing system documentations including forms, workflows, processes, etc

Timeline

This consultancy is expected to begin in January 2021 and be completed by December 2021.

Qualifications

- Degree in accounting, Computer Science, Business Administration, or closely related discipline.
- Experience working as ERP selection and implementation consultant.
- Experience and expertise in non-profit accounting and finance
- Experience and expertise in IT system integration and upgrade

Proposal Submission and Evaluation

Seed Global Health invites proposals from individuals with the experience and skills described above. Interested consultants are invited to submit an expression of interest by January 15, 2021, 11:59 pm EST.

This expression of interest should include:

- A cover letter introducing the consultant and their experience, and how the skills and competencies described above are met
- The consultant's preliminary proposed approach and methodology
- The consultant's CV
- A preliminary budget outlining hourly rates, approximate time allocation, and any anticipated additional expenses
- 2-3 references

Proposals will be evaluated based on the qualifications listed above and with respect to the feasibility, rigor, and efficiency of the proposed methods within the proposed budget.